

## **Job Description**

### **Bismarck Public Schools**

#### **Sign Language Interpreter**

**Job Goal:** The Educational Interpreter provides interpreting services to Deaf/Hard of Hearing students who are receiving all or part of their education in the general education setting. The educational interpreter's primary function is to facilitate communication between Deaf/Hard of Hearing students and their classroom teacher, their hearing peers, and other personnel in the school system. This employee is responsible for assisting the teacher of the deaf/hard of hearing in the classroom and providing interpreting services to deaf/hard of hearing students in regular classrooms.

#### **Qualifications:**

High Degree of linguistic, cognitive and technical skills in American Sign Language and deaf culture.

Bachelor's degree

Adhere to Code of Professional Conduct/Ethics

Valid Nationally Recognized Certification or Passed the Educational Interpreter Performance Assessment (EIPA) at a level 3.5 or higher

**Reports To:** Teacher or Coordinator of the Hearing Impaired

**Salary:** Step SM – Support Staff Salary Schedule

#### **Performance Responsibilities:**

1. Providing interpreter services for deaf/hard of hearing students.
2. Providing voice interpreting as needed.
3. Providing interpreting for school functions outside the classroom (ie. field trips) during regularly scheduled school hours.
4. Serving as a liaison to promote relationships between the deaf/hard of hearing students, hearing peers, staff, faculty members, and parents.
5. Participating as a part of the instructional team to provide continuity of instruction for students as identified in their individual education plan or as assigned by the teacher of the deaf/hard of hearing.
6. Confering with regular classroom teachers and teacher of the deaf/hard of hearing in order to better prepare for interpreting services.
7. Assisting with the collection and correlation of materials used in both the regular and the deaf/hard of hearing classroom work.

**Evaluation:** The Teacher or Coordinator of the Hearing impaired will evaluate the performance of this position at least once a year.